



Board of Directors Meeting

16 November 2020

7:00 pm - 8:30 pm

APPROVED

Meeting to Order:

7:07 pm.

Attendance:

From the Board—Kandis Gibson (chair), Doug Hollis (secretary), John Boochever, Ted Joseph (treasurer), Chante Chambers (vice chair), Natalia Bovkun, Kerron Kalloo

From the School—Janine Gomez (Executive Director)| AND Erin Hudson(Principal) and Matt Whitnall (Director of Operations) for item #4 (Working Group time)

1. Exec. Director Report (J. Gomez)

- a. The school has entered and progressing well during the 2nd quarter of learning.
- b. School is working on writing customized learning plans. The plans are being written with Coaches, students and families. Erin Hudson (Principal) and Lensa Fufa (Director of Inquiry & Learning) are completing final edits of the learning

2. Financial Update (T. Joseph)

- a. No report
- b. Update-- T. Joseph circulated the 990 Tax form to Board members by email.

3. Follow Up on Board Mechanism (K. Kalloo)

- a. The document describing the details and discussion around how a board member remains to complete their 2 years and what may initiate a relief of one from their position was circulated prior to the meeting.
- b. The specifics around board members in a new term-- regardless of it being a family/parent or general board position-- was highlighted.
- c. The document discussed what the “transition out” may look like., regardless if it was a board member’s decision or board actions towards an individual.
- d. There was a discussion around what to do if a family/parent Board member, in good standing, was no longer going to be a family/parent member prior to the completion of a two year term. The consensus reached was that member may be able to complete if and when there is a general board position available for them to fulfill. Board will need to figure out how to enact this.



4. Administrative Updates (K. Gibson)

- a. Bylaws Amendments-- We will need to amend bylaws and put in our parent member details around board term. We will have to inform the Charter Board of this.
- b. **Nov. 24 Fin. Committee meeting**-- Finance committee will be meeting to discuss the idea of extending the lease to a 3rd year or just leaving it at 2 years where we currently are. Board members are welcome to attend.

5. Working Group Breakouts

(Board joined by school team members, Erin Hudson-Principal and Matt Whitnall-- Director of Operations)

6. Working Group Report Out

- a. Executive Director Evaluation WG
 - i. Reviewed the job description
 - ii. Developing metrics and a framework to evaluate ED
 - iii. Will explore/see what other Charter Schools are doing and see if there are resources available from the DC Charter Board.
 - iv. Working Group will meet again on Nov.. 30th at 5 pm
- b. School Performance WG
 - i. The Working Group discussed the school goals and discussed use of these for the sake of evaluation.
 - ii. J. Gomez was able to share documents the school is using internally; the working group discussed alignment between their objective and these documents.
 - iii. T. Joseph will be following up with the next time the group will meet before the December 14th full Board meeting.

Meeting concluded at 8:30 pm